

# Employment Application

Date: \_\_\_/\_\_\_/\_\_\_

Reliable Field Services  
P.O. Box 200305  
Evans, CO 80620

All Around Roustabout  
P.O. Box 200061  
Evans, CO 80620

All Around Trucking  
P.O. Box 200061  
Evans, CO 80620

Ace Energy Services  
P.O. Box 200158  
Evans, CO 80620

The purpose of this application is to determine whether or not the applicant is qualified for any current job openings.

This application will be used to determine whether or not the applicant is qualified to operate Motor Carrier equipment according to Federal Motor Carrier Safety Regulations and for the companies above.

## Applicant Instructions:

1. Please answer all questions, do not leave any item blank, you must use “No”, “None”, or “N/A”.
2. Please select all companies and position(s) you are interested in applying for.
3. All CDL Drivers must provide the past ten (10) years of employment from date of this application. **Leave NO BLANKS or gap-time.**
4. General Applicants must provide the past five (5) years of employment from date of this application. **Leave NO BLANKS or gap-time.**

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Reliable Field Services   
  All Around Roustabout   
  All Around Trucking   
  Ace Energy Services  
 Roustabout/Crew Member   
  CDL Driver   
  Non-CDL Driver   
  Yard Help  
 Welder Helper   
  Equipment Operator   
  Other: \_\_\_\_\_

Desired Pay: \$\_\_\_\_\_/hr.    How did you hear about the company or position: \_\_\_\_\_  
 Example: Internet, Craig's List, advertisement, friend

If referred by a current or past employee, please list employee's name: \_\_\_\_\_

When are you available to work? \_\_\_\_\_

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Legal Name: \_\_\_\_\_  
Last First Middle Initial

Present Address: \_\_\_\_\_  
Number Street Apt. # City State Zip Code

How long have you have lived at the above address? \_\_\_\_ yrs. \_\_\_\_ mo.

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_    Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

List additional addresses below to account for 3-years of history (required).

Number                      Street                      Apt. #                      City                      State                      Zip Code	_____ years _____ months
Number                      Street                      Apt. #                      City                      State                      Zip Code	_____ years _____ months
Number                      Street                      Apt. #                      City                      State                      Zip Code	_____ years _____ months

Have you ever been known by any other name than the one appearing on this application?  Yes  No

Please list: \_\_\_\_\_

**If selected for employment, are you willing to submit to a Pre-Employment Drug Test?**

**Please Initial:** \_\_\_\_\_ Yes \_\_\_\_\_ No

**If selected for employment, are you willing to submit to pre-employment Physical/Medical Testing?**

**Please Initial:** \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you worked for any of the above companies before?  Yes  No

If yes, please list dates of employment and company name: \_\_\_\_\_

Why are you interested in working here? \_\_\_\_\_

Primary Language Spoken  English  Spanish Other: \_\_\_\_\_

Can you read English?  Yes  No Can you write English?  Yes  No

**Military Service**

Have you ever been in the Armed Forces?  Yes  No

Are you now a member of the National Guard?  Yes  No

Speciality: \_\_\_\_\_ Date Entered: \_\_\_/\_\_\_/\_\_\_ Date Discharged: \_\_\_/\_\_\_/\_\_\_

**EDUCATION**

**Please tell us about your educational background:**

**High School Attended:** \_\_\_\_\_ **Graduation Status:** \_\_\_ GED \_\_\_ High School Diploma  
Or Grade Level Completed: \_\_\_\_\_

**Colleges, Universities and Technical Schools Attended:**

<b>Name and Location</b>	<b>Dates Attended</b>	<b>Major area of study</b>	<b>Degree</b>
_____	_____	_____	_____
_____	_____	_____	_____

Do you have a Valid Driver's License:  Yes  No

If yes: State of Issue: \_\_\_\_\_ Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expiration Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Month / Year

Regular  CDL A  CDL B  CDL C Endorsements: \_\_\_\_\_

List all states in which you have operated in for the past five (5) years: \_\_\_\_\_

Have you attended Truck Driving School?  Yes  No

If yes, list name and dates: \_\_\_\_\_

What special training do you have that will help you as a driver? \_\_\_\_\_

What safe driving awards do you hold and from whom? \_\_\_\_\_

Class of Equipment	From	To	Approximate # of Miles (Total)
Straight Truck			
Tractor & Semi-Trailer			
Dump Truck			
Other			

**Accident Record for Past Three (3) Years (request additional sheets if necessary)**

Date(s)	Nature of Accident (head-on, rear-end, roll-over, etc.)	# of Fatalities	# of People Injured

**Traffic Convictions and Forfeitures for the last three (3) years (do not include parking violations).**

Location	Date	Charge	Penalty

**Driver's License (list each driver's license you held in the past three (3) years.**

State	License Number	Type	Endorsement(s)	Expiration Date

Have you ever been denied a license, permit or privilege to operate a motor vehicle?  Yes  No

Has any license, permit or privilege ever been suspended or revoked?  Yes  No

Have you ever been disqualified from driving under FMCSR?  Yes  No

**Oil and Gas Industry – Experience Summary**

Do you have any experience in the oil and gas industry?  Yes  No

If yes, many years or months? \_\_\_\_\_ yrs. \_\_\_\_\_ months

Please describe:

**EMPLOYMENT HISTORY**

Request additional pages if necessary to complete all employment history

**CDL Driver Applicants – 10 Year Work History is Required:**

Give a Complete Record; per DOT 391.21 all CDL drivers must give a ten (10) year work history with no gap-time from date of application – if unemployed, self-employed or retired please indicate because all time must be accounted for.

**General Applicants – 5 Year Work History is Required:**

You must provide a minimum of five (5) years of work history with no gap-time from date of application – if unemployed, self-employed, or retired, please indicate on the employment history.

<p><b><u>Previous/Current Position</u></b></p>	<p><b><u>Employer Name, Address, &amp; Phone Number</u></b></p>	<p><b><u>Supervisor Name</u></b></p> <p>May we contact this employer?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p><b><u>Date of Employment</u></b></p> <p>Start Date          ____/____/____</p> <p>End Date          ____/____/____</p>	<p>_____ Full Time          _____ Part Time</p>	<p>Beginning Wage:          \$ _____/hr.</p> <p>Ending Wage:          \$ _____/hr.</p>
<p><b>Job Duties:</b></p> <p>Reason for Leaving: <input type="checkbox"/> Voluntary Resignation <input type="checkbox"/> Termination of Employment          (If terminated, please describe reasons): _____</p> <p>Were you subjected to FMCS regulations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Was this safety sensitive function under 49 CFR Part 40? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		

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**PROFESSIONAL REFERENCES** (You must provide a minimum of two references)

Reference #1	Reference #2	Reference #3
(Name, address, and contact phone number must be included)	(Name, address, and contact phone number must be included)	(Name, address, and contact phone number must be included)

I hereby authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including but not limited to checking with educational institutions, verifying past employment, checking my references, reviewing criminal and driving records.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "At Will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause. It is further understood that this "At Will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

By my signature below I certify that I understand all the questions as asked and that all of my answers given herein are true and complete to the best of my knowledge. (All potential employees are evaluated without regard to race, color, religion, gender, national origin, age, marital or Veteran status, the presence of a non-job related handicap or any other legally protected status.)

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date Signed



**TO BE READ AND SIGNED BY APPLICANT**

This page is required

Legal Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ Social Security Number: \_\_\_\_-\_\_\_\_-\_\_\_\_

(Initial each section after reading)

\_\_\_\_\_ Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services is an equal opportunity employer and does not discriminate on the basis of sex, age, race and color, religion, marital status, national origin, disability or veteran status.

\_\_\_\_\_ It is agreed and understood that Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services or their agents may investigate the applicants background to ascertain any and all information of concern to applicants record, whether same is of record or not, and applicant release employers and persons named herein from availability for any damage on account of his/her furnishing such information.

\_\_\_\_\_ I agree to furnish such information and complete such examination as may be required to complete my qualification file.

\_\_\_\_\_ It is agreed and understood that this application for qualification in no way obligates Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services to employ or hire me.

\_\_\_\_\_ It is agreed and understood that if qualified, I may be on probationary period during which time I may be disqualified without recourse.

\_\_\_\_\_ I hereby authorize Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services to obtain the results of all drug and/or alcohol tests in accordance with section 382.413 and 40.25 of the Federal Motor Carrier Safety Regulations.

\_\_\_\_\_ It is agreed and understood that under the Fair Credit Reporting Act, Public Law 91-508, I have been told that this investigation may include an Investigation Consumer Report, including information regarding my character, general reputation, personal characteristics, and mode of living. If hired or contracted, this authorization shall remain on file and shall serve as ongoing authorization for Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services to procure consumer reports at any time during my employment or contract period.

\_\_\_\_\_ DISCLOSURE AND RELEASE: In connection with my application (including contract for service) with Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services, I understand that consumer report which may contain public record information may be requested from third party contractors. These reports may include the following types of information; names and dates of previous employers, reasons for terminations of employment, work experience, accidents, etc. I further understand that such reports may contain public record information concerning my driving record, workers compensation claims, credit or bankruptcy proceedings, criminal records, etc. from FEDERAL, State, and other agencies which maintain such records, as well as information from DAC concerning previous driving record requests made by others from such state agencies and state provided driving records.

Continued on back.....

\_\_\_\_\_ I AUTHORIZE WIHOUT EXCEPTION, ANY PARTY OR AGENCY CONTACTED BY DAC TO FURNISH THE ABOVE MENTIONED INFORMATION.

\_\_\_\_\_ I have a right to section 391 to make a request to DAC, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the source of information, and the recipients of any reports on me which DAC has previously furnished within the three (3) year period preceding my request. I hereby consent for Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services obtaining the above mentioned information from DAC, and I agree that such information which DAC has or obtains, and my employment history within for Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services if I am hired or contracted, will be supplied by DAC to other companies which subscribe to DAC service. Furthermore, I understand that I have the right to have information errors corrected by previous employers and to have them resubmit the correct information to prospective employers. In the event that a past employer and I cannot agree on the accuracy of the information, I understand that I have the right to have a rebuttal statement attached to alleged erroneous information.

\_\_\_\_\_ This certifies that this application was completed by me, and that all entries on it and information on it are TRUE and COMPLETE to the best of my knowledge. Falsification or omission of information can lead to disqualification for hire or to be termination of employment.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Applicant Signature

**IMPORTANT NOTICE TO APPLICANT**

**REGARDING BACKGROUND REPORTS FROM THIRD-PARTY ONLINE SERVICE.**

**(Initial each section after reading)**

In connection with your application for employment with Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services, we may obtain one or more reports regarding your driving and safety inspection history from the Federal Motor Carrier Safety Administration (FMCSA).

If the company uses any information it obtains from FMCSA in a decision to not hire you or to make any other adverse employment decision regarding you, we will provide you with a copy of the report upon which its decision was based and a written summary of your rights under the Fair Credit Reporting Act before taking any final adverse action. If any final adverse action is taken against you based upon your driving history or safety report, Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services will notify you that the action has been taken and that the action was based in part or in whole on this report.

Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services cannot obtain background reports from FMCSA unless you consent in writing. If you agree that Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services may obtain such background reports, please read the following and sign below:

\_\_\_\_\_ I authorize Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services to access the FMCSA Pre-Employment Screening Program (PSP) system to seek information regarding my commercial driving safety record and information regarding my safety inspection history. I understand that I am consenting to the release of safety performance information including crash data from the previous five (5) years and inspection history from the previous three (3) years. I understand and acknowledge that this release of information may assist Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services to make a determination regarding my suitability as an employee.

\_\_\_\_\_ I further understand that neither Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services nor FMCSA contractor supplying the crash and safety information has the capability to correct any safety data that appears to be incorrect. I understand I may challenge the accuracy of the data by submitting a request to <http://dataqs.fmcsa.dot.gov>. If I am challenging crash or inspection information reported by a State FMCSA cannot change or correct this data. I understand my request will be forwarded by the DataQs system to the appropriate State for adjudication.

\_\_\_\_\_ I have read the above Notice Regarding Background Reports provided to me by Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services and I understand that if I sign this consent form, Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services may obtain a report of my crash and inspection history.

My signature below hereby authorizes Reliable Field Services, All Around Trucking, All Around Roustabout, and Ace Energy Services and its employees, authorized agents, and/or affiliates to obtain the information authorized above.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date Signed